

Safety Consultant Job Description

Headquartered in Davenport, IA, Safety and Personnel Resources, LLC (SPR) is an independent safety consulting company servicing multiple markets. Our diverse client list includes insurance brokers, insurance companies, contractors, industrial facilities, large and small manufacturing, municipalities, office environments, and more.

SPR is seeking a Risk Control Services Consultant to join us in servicing our growing client list, as well as working toward expanding our client base. This full-time position is responsible for providing safety and risk control services to reduce client risk profile and ensuring customer satisfaction. The preferred candidate will have the opportunity to become a partner in SPR as talents, skills and work ethic expectations have been met.

Duties

- conduct risk assessments and audits
- facilitate employee and supervisory training
- develop technical reports
- work independently to provide on-site Health and Safety support
- communicate with clients and people of varying levels of professionalism, education, etc.
- understand your clients' needs and build relationships
- develop and implement health and safety program
- analyze injury data and produce meaningful reports and recommendations
- plan and organize service requests to meet target dates and production goals

Competencies:

To perform this job successfully, you must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

- Bachelor's Degree or the equivalent in a related field required
- OSHA 500 and 501 Authorized Outreach Trainer preferred
- Safety-related designation preferred (CSP, ASP, CIH, CHST, etc)
- 5 years of related experience in the field of Safety and Loss Control preferred

Computer Skills:

- Must be competent and proficient with the Microsoft Office suite

Other Qualifications:

- Demonstrate in-depth Safety related knowledge and skill
- Attend pertinent and productive safety seminars and/or safety courses that expand on current knowledge.
- Keep abreast of all 1910 and 1926 regulations and standards.

- Demonstrate, anticipate, and solve practical problems and resolve issues
- Possess the knowledge of business English, proper spelling, grammar, punctuation, and basic arithmetic
- Strong attention to detail, good proofreading skills, excellent reliability, initiative and stress tolerance
- Establish and maintain professional relationships with individuals of varying social and cultural backgrounds and with co-workers at all levels
- Follow instructions in verbal and written format
- Demonstrate good judgment and foresight, moral character, honesty, tact, fairness, lack of prejudice and desire to help when dealing with people
- Learn, understand and apply new technologies
- Perform with a professional appearance and excellent customer service skills
- Conform to shifting priorities, demands and timelines through analytical and problem-solving capabilities
- Maintain willingness to travel when necessary. (occasional overnight travel required)
- Have and maintain a clean driving record
- Strong attention to detail, good proofreading skills, excellent reliability, initiative and stress tolerance

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Frequent walking, including on uneven surfaces
- Occasional climbing of stairs and ladders
- Moderate stress due to regular deadlines and daily challenges.
- High finger dexterity while typing documents and forms
- Occasionally lift up to 50 lbs.

Benefits

- Affordable, comprehensive medical plans options to meet individual needs
- Dental and vision plans
- Basic Life & AD&D with additional voluntary amounts offered
- Short-term and long-term disability
- 401K
- Paid Time Off program including vacation, volunteer time off and holiday pay
- Wellness incentives
- Educational assistance program
- Company car, expense account, cell phone and laptop provided

Qualified applicants can email their resume to resume@sprdirect.com.